

PBX Phone System Email Set-up

Several features of your phone system are designed to be used with a system email. These features include sending VMAIL notices (with voice-mail sound file attached) to extension users, GS Wave App email (for easy set-up of the GS Wave App using QR Code), System Admin notifications, and other feature details.

WE RECOMMEND using a dedicated email address for the system. Some features allow emails in *and* out of the system for some features.

Below is a screen shot of the details required for you to set-up the system email account and to test outbound settings for functionality to work.

IF **PBXSystem.ca** is setting up your system - we need the following information for the email account.

Email Settings

[Email Settings](#) [Email Template](#) [Email Send Log](#)

TLS Enable:	<input checked="" type="checkbox"/>	
Type:	Client	
Email Template Sending Format:	HTML	This field is required
* SMTP Server:		IE: smtp.companyname.com:587
* Enable SASL Authentication:	<input checked="" type="checkbox"/>	This field is required
* Username:		Username
* Password:		Password
Enable Email-to-Fax:	<input type="checkbox"/>	
POP/POP3 Server Address:		pop.companyname.com
POP/POP3 Server Port:		Port: IE: 993
* Display Name:	COMPANY NAME - Phone Sys Notices	
* Sender:		Actual Email used IE: phonesys@companyname.com

NOTE: We recommend using your company domain email accounts. Free email (Gmail, Outlook, etc.) have had a number of issues in recent years due to per device email account usage, spam filtering and other security related issues. Using your own company domain, IE: phonesys@**yourcompany.com**, allows for less spam related and authentication issues.